



UNIVERSITY OF KENTUCKY  
TUBA-EUPHONIUM STUDIO

## Applied Tuba/Euphonium

MUP 115-615 and 116-716 | Fall 2022 | Dr. Matt Hightower | University of Kentucky

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### **Course Description**

Applied Tuba/Euphonium Lessons

### **Prerequisites**

No prerequisites for MUP 115 or 116. All other courses require the successful completion of the previous level of applied lessons.

### **Student Learning Outcomes**

Students will demonstrate a high level of performance on the tuba or euphonium.

### **Required Materials**

- Metronome
- Tuner
- Music Dictionary
- Original copies of assigned music
- Mouthpiece
- Recording device
- Recordings of assigned music

### **Recommended Material**

- Personal instrument
- Digital applications that will improve musical literacy and competency. (ex: "Better Ears," "Drum Beats+," "TE Tuner," "Tempo," "Practice+." etc..)
- Gig bag
- Breathing apparatus. (ex: Voldyne, Spirometer, Breathing Bag, Breath Builder etc.)

### **Description of Course Activities and Assignments**

Applied lessons are meant to provide details that will enable students to achieve successful results in becoming a stronger performer on the tuba or euphonium, and to experience improvement as an overall musician. Students are expected to acquaint themselves with stylistic, historical, and formal principles of music closely related to that

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which they have been assigned through the study of recordings, scores and scholarly texts. Students are also expected to expand their knowledge and understanding of music by attending as many concerts as possible including faculty and guest recitals, University Artist Series, Lexington Philharmonic, and student recitals. As a general rule of thumb, if someone is performing on a tuba and/or euphonium at the University of Kentucky, students are required to attend.

### Professional Development

Students are encouraged to find outside resources to continue and further their education on the tuba or euphonium. This could be done through outside clinics, lectures, lessons, concerts, conferences, competitions, or auditions. Events like the Midwest Clinic, the Rafael Mendez Brass Institute, the Falcone Festival, the International Tuba Euphonium Conference and/or regional conferences hosted by the International Tuba Euphonium Association, Cincinnati Symphony Orchestra, Louisville Symphony or Chicago Symphony to name a few.

#### 1. Weekly Preparation, Attitude, and Effort-40%

Successful completion of weekly lesson assignments, improvement, and participation/attendance at studio related events. For a more detailed breakdown of how weekly preparation is graded, see "course grading." Education track students may still be asked to complete technique assignments, but they may be allowed out of order and may not have to complete all ten depending on Dr. Hightower's individual assignment. The Attitude and effort a student exhibits will also affect the daily lesson grade.

#### 2. Listening Assignments-10%

To further the students' knowledge of various styles, performers, and standard literature, a list of weekly listening assignment will be disseminated at the beginning of each semester. Students are expected to provide a brief, subjective written assessment of each assigned work at the beginning of their lesson. Thirty-six works will be provided each semester. Each student is expected to listen to 12 total, 3 of which must be from the solo category of the student's primary instrument and the student must listen to at least one from each category. Listening's can be turned in, in any order, as long as one is presented at the beginning of each lesson. Late assignments will be accepted at a penalty of 10% per day up to a week. If not turned in after one week, the assignment will not be accepted, and an "E" will be assigned for that week's listening assignment grade. Assignments are to be submitted via email as a pdf or word attachment, no links.

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### **3. Technique Assignments (video) or Technique/Warm-up Class-20%**

Ten technique assignments will be disseminated at the beginning of each semester. These assignments are designed to help students enhance their technical abilities on the tuba or euphonium outside of scales and arpeggios. Typical assignments are but not limited to "20 Minute Warm-up," "Clarke Studies," "Brass Gym," "Bach Cello Suites," "Olka Warm-ups," etc. Students are not expected to perform a technique assignment in their first or final lessons of the semester. Students are not allowed to move on to the next technique assignment until successful completion of the previous assignment of a C or better has been earned. Multiple technique assignments can be completed in a single lesson. The instructor recommends being proactive to not fall behind on these assignments. These may not be performed out of order. Video submissions of technique assignments are the only allowed form of submission for this assignment sent via video. Final assignments due last lesson of the semester.

The alternative to Technique assignments is attending one of two technique/warm-up classes each week. These will be 50 minutes two days a week and the date(s), time(s), and location(s) will be announced in the first studio class of each semester. You can attend whichever class works best for your schedule as long as you attend one a week. Failure to attend a class that week will forfeit that week's grade and cannot be made up via video. Grading is determined by attendance, attitude, and preparation. Preparation is key. The assignment will be announced before each week before class to give appropriate time to prepare and will follow the same assignments as the technique syllabus.

You must choose which path you'd prefer at your first lesson and will be held by that standard for the entirety of the semester.

### **4. Jury Examinations-30%**

All students taking lessons for two or more credit hours are required to perform a jury each semester in which they are enrolled except for the semester in which they perform a required degree recital. Juries are performed in front of the brass faculty and consist of a performance of works covered over the course of the semester and may include solo(s), etudes, excerpts, and/or other appropriate pieces determined by the instructor of record and student. Brass Juries occur during the last two weeks of the semester. There will also be a sight-reading portion during each jury.

Failure to obtain an accompanist for the jury will result in the jury grade being lowered by two letter grades. Students having a difficulty securing an accompanist should consult with the instructor as soon as the problem is realized.

It is the student's responsibility to bring two additional copies of his/her jury music to the jury performance for use by the faculty jury panel. Failure to do so will result in the jury grade being lowered by one letter grade.

### **5. Extra Credit (perf. & edu.)**

Extra credit will be awarded to students who go above and beyond what is required of them in weekly lessons by successful completion of one of the following:

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- Participate in outside tuba/euphonium event (*i.e. conference, workshop, lecture, orchestra concert off of the University of Kentucky campus or a recital that takes place off of UK's campus. An event the whole studio is attending will not count.*)
- Submission to a non-UK competition, festival, or workshop that requires a recorded audition for entry. (*Please provide proof of submission*)
- Acceptance/attendance to a non-UK competition, festival, or workshop that required a recorded audition for entry. (*Please provide proof of acceptance/attendance*)

### 6. Jury Accompanists (perf. & edu.)\*

Students are required to have the name of their jury accompanist and piano scores to their collaborator by midterm. Failure to do so will result in loss of letter grade on midterm grade and 5 points from final grade.

Recommended jury timeline:

- Choose jury piece by 2<sup>nd</sup>, no later than 3<sup>rd</sup> lesson of the semester.
- Hire accompanist by the 4<sup>th</sup> lesson of semester.
- Have first rehearsal prior or just after midterm
- Schedule a time that you, the pianist and Dr. Hightower can meet a week after first rehearsal.

### 7. Required Events:\*

Each semester Dr. Hightower will make every effort to bring in guest artists for masterclasses and recitals so that UK Tuba-Euphonium students have an opportunity to meet and learn from as many professionals in our field as possible. There will also be faculty recitals and student recitals each semester given by peers, colleagues, and mentors. These events will be scheduled as soon as possible so that students can make arrangements to be at the event. Dr. Hightower must be notified of conflicts at the beginning of the semester or when the event is announced. If a student has a University approved excused absence, the student must provide an additional listening example from the missed recital using a recording, live stream link or video. Once the media is available, the student will have one week to provide the document. Excused absences that fail to provide a writing assignment will forfeit 5 points from their final grade for each performance missed. Unexcused absences will automatically forfeit 5 points from their final grade.

8. Students enrolled in applied lessons must also participate in MUC 163-Tuba-Euphonium Ensemble and a large ensemble, *i.e.:* Wind Symphony, Concert Band, Orchestra. Exceptions will only be made for non-majors with no scholarship dollars coming from the school of music with class conflicts.

### Course Grading

It is the intent of the instructor to evaluate student' work as fairly and objectively as possible. The following guidelines have been developed by the instructor to assess each student's accomplishment.

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How letter grades relating to performance activity in tuba and euphonium lessons are constituted:

- **A**=Excellent preparation demonstrated in knowledge and performance ability of the music assigned, expressiveness, note accuracy and intonation, and pulse control. Evidence of all assigned material having received significant effort.
- **B**=Very good control over most aspects of the music including technical demands and musicality. There may be small inconsistencies in tempo control, intonation, and or note accuracy. This grade will be given when preliminary work is evident, but more study is needed.
- **C**=Indications of basic preparation having been initiated including learning pitches and rhythms at a controlled tempo. Very little attention to details and realizing expressive aspects; playing very mechanical with little attention to consistent, mature tone production and intonation. Evidence of concerted effort towards only part of assigned material.
- **D**=Serious problems with consistent tone production, note accuracy, and pulse control. Little evidence of attempt to realize expressive elements of the music. Minimal understanding of the music and its related components.
- **E**=Little or no evidence of an attempt to master the assigned lesson material. Uncharacteristic sound concept, lack of acquisition and improvement of technique, complete insufficiency in the understanding and effort towards affecting expressive elements of the music.

Grading scale for undergraduates:

90 – 100% = A  
80 – 89% = B  
70 – 79% = C  
60 – 69% = D  
Below 60% = E

Grading scale for graduate students (no D for Grad Students):

90-100% = A  
80 – 89% = B  
70 – 79% = C  
Below 70%= E

### **Expectations for graduate students beyond the expectations for undergraduates**

In addition to the grading criteria that encompasses weekly lessons and studio classes, graduate students are expected to complete a major project over the course of their study. This can be research, recording, arranging, composing, or any other project discussed and agreed upon by the instructor. Sufficient steps towards the end result or completion of the graduate project will be graded in the “weekly preparation” portion of the student’s final grade.

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### **Mid-term Grade (for 100-400 level courses, and for undergrads in 500-level courses)**

Mid-term grades will be posted in myUK by the deadline established in the Academic Calendar (<http://www.uky.edu/registrar/calendar>).

### **Attendance Policy**

Because of one-on-one nature and performance component of this course, attendance is a crucial element to success. Students finding it necessary to miss a lesson or studio class should notify the instructor at least 24 hours in advance of the scheduled lesson. Lessons or studio classes missed without sufficient cause or notification will not be made-up and will count as an "E" grade. It is the student's responsibility to contact the instructor to schedule a make-up lesson, the instructor will make every effort will be made to schedule an extra lesson. In the event of an emergency that would prevent a student from attending a lesson or studio class, the student is urged to contact the professor at the earliest possible convenience to notify them that they will not be able to attend their regularly scheduled lesson.

Students are allowed one unexcused absence without penalty to their grade. For each additional unexcused absence from a lesson or studio class, the student's final grade will be lowered by one letter grade (i.e. A to B.) The maximum number of unexcused absences may not exceed five lessons. Reaching or exceeding six unexcused absences will result in the student being refused further admission to lessons and studio classes and/or an automatic "E" grade for the semester. For further clarification on what constitutes an excused absence, please consult "Excused Absences" below.

### **Cell Phone, Laptop, and Tablet Policy**

Use of interactive technology is allowed only when it is required for the assignment, for reading music in rehearsals. (Devices should otherwise be out of sight for rehearsals, masterclasses, and during performances) Photos or video may not be taken in class without prior permission. (Personal use only allowed in an emergency or during a break, please notify me prior to class if this is indeed the case) Cell phone use is otherwise prohibited. Failure to comply will count as an unexcused absence.

### **Suggested Practice Time**

Although each individual will find advancement in different ways, the following minimum suggested practice times are used in determining assignments and will usually yield at least average results in preparation and completion of lesson material.

- 1 Credit=7 hours of practice per week (1 hour per day)
- 2 Credits=14 hours per week (2 hours per day)
- 3 Credits=21 hours per week (3 hours per day)
- 4 Credits=28 hours per week (4 hours per day)

### **Musician's Health & Safety**

In addition to direction received in private lessons, master classes, and guest lectures, it is recommended that students involved with music performance stay abreast of current information and resources relating to musicians' health and safety. With the many hours of

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daily practice and rehearsals it is vital to be aware of preventative measures that musicians can take to avoid serious problems. Please visit the following website dedicated to injury prevention and musicians' health:

<http://finearts.uky.edu/music/musicians-health-safety>

## Excused Absences and Acceptable Excuses

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**Excused Absences:** *Senate Rules 5.2.5.2.1* defines the following as acceptable reasons for excused absences: (a) significant illness, (b) death of a family member, (c) trips for members of student organizations sponsored by an educational unit, trips for University classes, and trips for participation in intercollegiate athletic events, (d) major religious holidays, (e) interviews for graduate/professional school or full-time employment post-graduation, and (f) other circumstances found to fit "reasonable cause for nonattendance" by the instructor of record. Students should notify the professor of absences prior to class when possible. If a course syllabus requires specific interactions (e.g., with the instructor or other students), in situations where a student's total EXCUSED absences exceed 1/5 (or 20%) of the required interactions for the course, the student shall have the right to request and receive a "W," or the Instructor of Record may award an "I" for the course if the student declines a "W." (*Senate Rules 5.2.5.2.3.1*)

## Religious Observances

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**Religious Observances:** Students anticipating an absence for a major religious holiday are responsible for notifying the instructor in writing of anticipated absences due to their observance of such holidays. *Senate Rules 5.2.5.2.1(4)* requires faculty to include any notification requirements within the syllabus. If no requirement is specified, two weeks prior to the absence is reasonable and should not be given any later. Information regarding major religious holidays may be obtained through [the Ombud's website](#) or calling 859-257-3737.

## Verification of Absences

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**Verification of Absences:** Students may be asked to verify their absences in order for them to be considered excused. *Senate Rule 5.2.5.2.1* states that faculty have the right to request appropriate verification when students claim an excused absence due to: significant illness; death in the household, trips for classes, trips sponsored by an educational unit and trips for participation related to intercollegiate athletic events; and interviews for full-time job opportunities after graduation and interviews for graduate and professional school. (Appropriate notification of absences due to University-related trips is required prior to the absence when feasible and in no case more than one week after the absence.)

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### Make-Up Work

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**Make-Up Work:** Students missing any graded work due to an excused absence are responsible: for informing the Instructor of Record about their excused absence within one week following the period of the excused absence (except where prior notification is required); and for making up the missed work. The instructor must give the student an opportunity to make up the work and/or the exams missed due to the excused absence, and shall do so, if feasible, during the semester in which the absence occurred. The instructor shall provide the student with an opportunity to make up the graded work and may not simply calculate the student's grade on the basis of the other course requirements, unless the student agrees in writing. According to *SR 5.2.5.2.2*, if a student adds a class after the first day of classes and misses graded work, the instructor must provide the student with an opportunity to make up any graded work.

### Excused Absences for Military Duties

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**Excused Absences for Military Duties:** If a student is required to be absent for one-fifth or less of the required course interactions (e.g., class meetings) due to military duties, the following procedure (per *SR 5.2.5.2.3.2*) shall apply:

1. Once a student is aware of a call to duty, the student shall provide a copy of the military orders to the Director of the Veterans Resource Center. The student shall also provide the Director with a list of his/her courses and instructors.
2. The Director will verify the orders with the appropriate military authority, and on behalf of the military student, notify each Instructor of Record via Department Letterhead as to the known extent of the absence.
3. The Instructor of Record shall not penalize the student's absence in any way and shall provide accommodations and timeframes so that the student can make up missed assignments, quizzes, and tests in a mutually agreed upon manner.

### Unexcused Absences

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**Unexcused Absences:** If an attendance/interaction policy is not stated in the course syllabus or the policy does not include a penalty to the student, the instructor cannot penalize a student for any unexcused absences. (*SR 5.2.5.2.3.3*)

### Prep Week and Reading Days

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**Prep Week and Reading Days:** Per *Senate Rules 5.2.5.6*, the last week of instruction of a regular semester is termed "Prep Week." This phrase also refers to the last three days of instruction of the



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summer session and winter intersession. The Prep Week rule applies to ALL courses taught in the fall semester, spring semester, and summer session, including those taught by distance learning or in a format that has been compressed into less than one semester or session. This rule does not apply to courses in professional programs in colleges that have University Senate approval to have their own calendar.

Make-up exams and quizzes are allowed during Prep Week. In cases of "Take Home" final examinations, students shall not be required to return the completed examination before the regularly scheduled examination period for that course. No written examinations, including final examinations, may be scheduled during the Prep Week. No quizzes may be given during Prep Week. No project/lab practicals/paper/presentation deadlines or oral/listening examinations may fall during the Prep Week unless it was scheduled in the syllabus AND the course has no final examination (or assignment that acts as a final examination) scheduled during finals week. (A course with a lab component may schedule the lab practical of the course during Prep Week if the lab portion does not also require a Final Examination during finals week.) Class participation and attendance grades are permitted during Prep Week.

The *Senate Rules* permit continuing into Prep Week regularly assigned graded homework that was announced in the class syllabus.

For fall and spring semester, the Thursday and Friday of Prep Week are study days (i.e. "Reading Days"). There cannot be any required "interactions" on a Reading Day. "Interactions" include participation in an in-class or online discussion, attendance at a guest lecture, or uploading an assignment. See *Senate Rules 9.1* for a more complete description of required interactions.

## Accommodations Due to Disability

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**Accommodations Due to Disability:** In accordance with federal law, if you have a documented disability that requires academic accommodations, please inform your instructor as soon as possible during scheduled office hours. In order to receive accommodations in a course, you must provide your instructor with a Letter of Accommodation from the Disability Resource Center (DRC). The DRC coordinates campus disability services available to students with disabilities. It is located on the corner of Rose Street and Huguelet Drive in the Multidisciplinary Science Building, Suite 407. You can reach them via phone at (859) 257-2754, [via email \(drc@uky.edu\)](mailto:drc@uky.edu) or visit their [website](http://uky.edu/DisabilityResourceCenter) (uky.edu/DisabilityResourceCenter). DRC accommodations are not retroactive and should therefore be established with the DRC as early in the semester as is feasible.

## Non-Discrimination Statement and Title IX Information

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**Non-discrimination and Title IX policy:** In accordance with federal law, UK is committed to providing a safe learning, living, and working environment for all members of the University community. The University maintains a comprehensive program which protects all members from discrimination, harassment, and sexual misconduct. For complete information about UK's prohibition on discrimination

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and harassment on aspects such as race, color, ethnic origin, national origin, creed, religion, political belief, sex, and sexual orientation, please see [the electronic version of UK's Administrative Regulation 6:1 \("Policy on Discrimination and Harassment"\)](https://www.uky.edu/regs/ar6-1) (<https://www.uky.edu/regs/ar6-1>). In accordance with Title IX of the Education Amendments of 1972, the University prohibits discrimination and harassment on the basis of sex in academics, employment, and all of its programs and activities. Sexual misconduct is a form of sexual harassment in which one act is severe enough to create a hostile environment based on sex and is prohibited between members of the University community and shall not be tolerated. For more details, please see [the electronic version of Administrative Regulations 6:2 \("Policy and Procedures for Addressing and Resolving Allegations of Sexual Assault, Stalking, Dating Violence, Domestic Violence, and Sexual Exploitation"\)](https://www.uky.edu/regs/ar6-2) (<https://www.uky.edu/regs/ar6-2>). Complaints regarding violations of University policies on discrimination, harassment, and sexual misconduct are handled by the Office of Institutional Equity and Equal Opportunity (Institutional Equity), which is located in 13 Main Building and can be reached by phone at (859) 257-8927. You can also visit [Institutional Equity's website](https://www.uky.edu/eoo) (<https://www.uky.edu/eoo>).

Faculty members are obligated to forward any report made by a student related to discrimination, harassment, and sexual misconduct to the Office of Institutional Equity. Students can confidentially report alleged incidences through the [Violence Intervention and Prevention Center](https://www.uky.edu/vipcenter) (<https://www.uky.edu/vipcenter>), [Counseling Center](https://www.uky.edu/counselingcenter) (<https://www.uky.edu/counselingcenter>), or [University Health Service](https://ukhealthcare.uky.edu/university-health-service/student-health) (<https://ukhealthcare.uky.edu/university-health-service/student-health>). Reports of discrimination, harassment, or sexual misconduct may be made to Institutional Equity [here](#).

### ***Senate Rules 6.3.1 ("Plagiarism")***

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**Plagiarism:** Per University policy, students shall not plagiarize, cheat, or falsify or misuse academic records. The minimum penalty for a first offense is a zero on the assignment on which the offense occurred. If the offense is considered severe or the student has other academic offenses on their record, more serious penalties, up to suspension from the University may be imposed. A plea of ignorance is not acceptable as a defense against the charge of academic dishonesty.

*Senate Rule 6.3.1* states that all academic work, written or otherwise, submitted by students to their instructors or other academic supervisors, is expected to be the result of their own thought, research, or self-expression. In cases where students feel unsure about a question of plagiarism involving their work, they are obliged to consult their instructors on the matter before submission.

When students submit work purporting to be their own, but which in any way borrows ideas, organization, wording, or content from another source without appropriate acknowledgment of the fact, the students are guilty of plagiarism.

Plagiarism includes reproducing someone else's work (including, but not limited to a published article, a book, a website, computer code, or a paper from a friend) without clear attribution. Plagiarism also includes the practice of employing or allowing another person to alter or revise the work which a student submits as his/her own, whoever that other person may be, except under specific

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circumstances (e.g. Writing Center review, peer review) allowed by the Instructor of Record or that person's designee. Plagiarism may also include double submission, self-plagiarism, or unauthorized resubmission of one's own work, as defined by the instructor.

Students may discuss assignments among themselves or with an instructor or tutor, except where prohibited by the Instructor of Record (e.g. individual take-home exams). However, the actual work must be done by the student, and the student alone, unless collaboration is allowed by the Instructor of Record (e.g. group projects).

When a student's assignment involves research in outside sources or information, the student must carefully acknowledge exactly what, where and how he/she has employed them. If the words of someone else are used, the student must put quotation marks around the passage in question and add an appropriate indication of its origin. Making simple changes while leaving the organization, content and phraseology intact is plagiaristic. However, nothing in these Rules shall apply to those ideas which are so generally and freely circulated as to be a part of the public domain.

Please note: Any assignment you turn in may be submitted to an electronic database to check for plagiarism.

### ***Senate Rules 6.3.2 ("Cheating")***

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**Cheating** is defined by its general usage. It includes, but is not limited to, the wrongfully giving, taking, or presenting any information or material by a student with the intent of aiding himself/herself or another on any academic work which is considered in any way in the determination of the final grade. The fact that a student could not have benefited from an action is not by itself proof that the action does not constitute cheating. Any question of definition shall be referred to the University Appeals Board.

### ***Senate Rules 6.3.3 ("Misuse of Academic Records")***

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**Misuse of academic records:** Maintaining the integrity, accuracy, and appropriate privacy of student academic records is an essential administrative function of the University and a basic protection of all students. Accordingly, the actual or attempted falsification, theft, misrepresentation or other alteration or misuse of any official academic record of the University, specifically including knowingly having unauthorized access to such records or the unauthorized disclosure of information contained in such records, is a serious academic offense. As used in this context, "academic record" includes all paper and electronic versions of the partial or complete permanent academic record, all official and unofficial academic transcripts, application documents and admission credentials, and all academic record transaction documents. The minimum sanction for falsification, including the omission of information, or attempted falsification or other misuse of academic records as described in this section is suspension for one semester.

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### **Statement on Diversity, Equity, and Inclusion:**

*The University of Kentucky is committed to our core values of diversity and inclusion, mutual respect and human dignity, and a sense of community ([Governing Regulations XIV](#)). We acknowledge and respect the seen and unseen diverse identities and experiences of all members of the university community (<https://www.uky.edu/regs/gr14>). These identities include but are not limited to those based on race, ethnicity, gender identity and expressions, ideas and perspectives, religious and cultural beliefs, sexual orientation, national origin, age, ability, and socioeconomic status. We are committed to equity and justice and providing a learning and engaging community in which every member is engaged, heard, and valued. We strive to rectify and change behavior that is inconsistent with our principles and commitment to diversity, equity, and inclusion. If students encounter such behavior in a course, they are encouraged to speak with the instructor of record and/or the [Office of Institutional Equity and Equal Opportunity](#). Students may also contact a faculty member within the department, program director, the director of undergraduate or graduate studies, the department chair, any college administrator, or the dean. All of these individuals are mandatory reporters under university policies.*